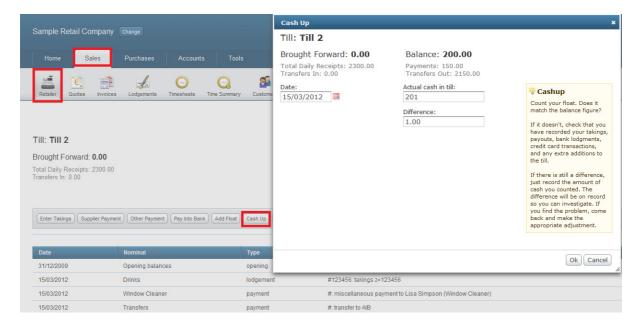
How to reconcile/cash up your tills

After you have entered your daily takings, payouts, and transfers to the bank, you are ready to count your float, click cashup and close out your till.

Your remaining float should match the balance figure, enter it into 'Actual cash in Till'

If it doesn't, check that you have recorded your takings, payouts, bank lodgments, credit card transactions, and any extra additions to the till.

If there is still a difference, just record the amount of cash you counted. The difference will be on record so you can investigate. If you find the problem, come back and make the appropriate adjustment.



Click Report, and Cashup list to see all previous cashup reports

