

GDPR Standard Access Request

Each of the rights listed below may be exercised by submitting this request by email to privacy@sortmybooks.com. Please complete in block letters and tick X where necessary. Fields marked with * are required for the application to be processed.

Subject's Data:

Name:* _____

Company Name:*(as listed on SortMyBooks): _____

Username (Email address):* that you use to access your SortMyBooks account:

Telephone:* _____

Contact Email:* _____

If different from SortMyBooks Username

With regard to:

- Right of Access
- Right to Rectification
- Right to Erasure (right to be forgotten)
- Right to restriction of processing
- Right to object
- Right to data portability

Description of the request:*

Please describe your request. In order to help you even more, we would like to know the reasons for it:

Date:

Signature: